NOHA SHAJAHAN

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CAREER OBJECTIVE

To work in a challenging atmosphere by exhibiting my skills with sincerity and dedicated smart work which provides me job satisfaction and it helps for the growth of your esteemed organization along with mine.

EDUCATIONAL QUALIFICATIONS

QUALIFICATION	BOARD/UNIVERSITY	YEAR OF PASSING	PERCENTAGE
DEGREE	BCA (MG UNIVERSITY)	2023	7.38
PLUS TWO	COMPUTERSCIENCE (HIGHERSECONDARY)	2020	75%
SSLC	KERALA EDUCATION BOARD	2018	96

CERTIFICATIONS
- Completed 3 months Python Django Course from Avodha Edutec ltd, Kochi.
- Completed a campus training in Web Designing

EXPERIENCE
- ➢ **Currently Digital Marketing Student at Haris & Co Academy**
  - Learned WordPress website creation and customization
  - Developing content writing strategies
- ➢ **One Year experience as Accounts Assistant**
  - Managed ledger accounts and ensured accuracy
  - Handled invoice processing and follow-ups
  - Used tally for accounting and record keeping
  - Reduced errors in invoicing
  - MS Excel expertise
  - Journal entries

- **Six Month experience front end development**

- WordPress UI design and development
- Responsive web design
- Theme customization and plugin integration
- Implemented design changes and updates
- Created responsive and user-friendly interfaces

PERSONAL SKILLS

Communication Skill

Decision Making

Problem-Solving

Time Management

Leadership
Creative Thinking

TECHNICAL SKILLS

Computer Proficient

MS Office

MS Excel

Html5

Css3
JavaScript

LANGUAGES

- English
- Malayalam

PERSONAL DETAILS

- Date Of Birth: 13-04-2002
- Nationality: Indian
- Gender : Female

PROJECTS

CROWDFUNDING:

This software will make it easier for anyone to donate anything they want in simple way and the least troubling way, because it shows the nearest possible people who need help.

HOSPITAL MANAGEMENT SYSTEM:

The main function of the system is register and store patients , doctors details and retrieve the details

RESTAURANT:

Restaurant Management System is a process of ordering food from a restaurant or food co- operative through a web page or app. which consist all the relevant details of a restaurant.

TRAVEL:

This is a complete form of a travel agency website which consist all the details like services, packages, about, contact details etc.

It helps the customer to choose affordable package.